



SRI RAMAKRISHNA COLLEGE OF ENGINEERING

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai

Sri Saradha Nagar, Perambalur - 621 113. Mobile: 95855 44688 Website: www.sriramakrishna.ac.in

Ref:SRCE/IQAC/01

06.12.2018

CIRCULAR

A meeting is scheduled for all members of the IQAC on 11.12.2018 (Monday) at 10:00 am in the Seminar Hall. We kindly request the following IQAC representatives to attend the meeting.

IQAC Representatives		
S.NO	NAME &	DESIGNATION
1	Dr. S.Padmamal	Principal
2	Mr.B.Saravanan	Assistant Professor & HOD / MECH
3	Mr.R.Sivabalan	Assistant Professor & HOD / CSE
4	Mrs.E.Sharmila	Assistant Professor & HOD / ECE
5	Mr.A.Ayyapan	Assistant Professor & HOD / CIVIL
6	Mr.N.Arunkumar	Assistant Professor & HOD / S&H
7	Mr.M.Saravanan	Assistant Professor in CSE
8	Mrs.C.Surya	Assistant Professor in CSE
9	Mr.V.Loganathan	Assistant Professor in MECH
10	Dr.K.Chandrasekaran Professor M.A.M School of Engineering Trichy	Academic Expert
11	Mr.Sankar.K Managing Director Sidco Industrial Estate, Thuvakudi Trichy-620015	Industry Expert



[Handwritten Signature]
PRINCIPAL

Sri Ramakrishna College of Engineering
Sri Saradha Nagar, NH - 45
PERAMBALUR - 621113



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12	N.Elakkiya	Alumni
13	Abulla.S	Student
14	M.Shakul Hameed	Parent


IQAC Coordinator


Principal

Copy to,


The Secretary

All IQAC Member's

All HOD's and Faculty Members

File




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IQAC COMPOSITION MEETING 2018 – 2019

AGENDA

Meeting: 1

Date: 11.12.2018

Time: 10.00 am

Venue: Seminar Hall

- Organize Value Added Courses
- Conduct Orientation programme for students.
- Enhance Library Infrastructure
- Highlight Faculty activities and achievements.
- Research and Development activities.
- Project
- NSS Activity
- Discuss other Topics or Areas of interest.

IQAC Coordinator

Principal



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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Date: 11.12.2018

Time: 10.00 am

Venue: Seminar Hall

The Principal welcomed the members of IQAC for the ninth meeting. The Principal welcomed the IQAC Coordinator, Hod's and senior faculty members. He presented the progress of the institution and the future plans of the committee.

The Committee members discussed about:

Value Added Courses: The IQAC Coordinator urged the Heads of Departments to organize value-added courses that would enhance students' employability skills. Several topics for such courses were suggested by IQAC.

Conduct Orientation Programme: IQAC was tasked with organizing the Student Orientation Programme in the first week of January.

Library Infrastructure: The IQAC Coordinator advocated for an increase in the library's book collection.

Faculty Activities and Achievements: Principal Dr. S. Padmalal encouraged staff members to pursue and achieve various accomplishments.

IQAC Coordinator

Principal



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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Date: 11.12.2018

Time: 10.00 am

Venue: Seminar Hall

Member Present for the meeting:

S.NO	MEMBERS	DESIGNATION	POSITION IN IQAC	SIGNATURE
1	Dr. S.Padmamal	Principal	Chairperson	
2	Mr.B.Saravanan	Assistant Professor & HOD / MECH	IQAC Coordinator	
3	Mr.R.Sivabalan	Assistant Professor & HOD / CSE	Internal Member	
4	Mrs.E.Sharmila	Assistant Professor & HOD / ECE	Internal Member	
5	Mr.A.Ayyapan	Assistant Professor & HOD / CIVIL	Internal Member	
6	Mr.N.Arunkumar	Assistant Professor & HOD / S&H	Internal Member	
7	Mr.M.Saravanan	Assistant Professor in CSE	Internal Member	
8	Mrs.C.Surya	Assistant Professor in CSE	Internal Member	
9	Mr.V.Loganathan	Assistant Professor in MECH	Internal Member	
10	Dr.K.Chandrasekaran Professor M.A.M School of Engineering Trichy	Academic Expert	External Member	



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11	Mr.Sankar Managing Director Sidco Industrial Estate, Thuvakudi Trichy-620015	Industry Expert	External Member	<i>Ser</i>
12	N.Elakkiya	Alumni	External Member	<i>M. Elakkiya</i>
13	Abbulla.S	Student	Internal Member	<i>S. Abbulla</i>
14	M.Shakul Hameed	Parent	External Member	<i>M. Shakul Hameed</i>

[Signature]

IQAC Coordinator

[Signature]

Principal



[Signature]
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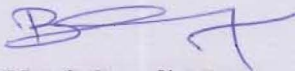
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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT


Action taken report on the decision taken during the IQAC meeting held on 11.12.2018 is as follows:

Point Discussed	Decision Taken
Conduct Value Added Courses	All the Department should offer an ADD-ON or Value Added courses.
Conduct Orientation Programme	To Conduct Students Orientation Programme
Library Infrastructure	To Increase the number of books in the library
Faculty Activities and Achievements	Faculty members to Publish more journals and attend more Seminars, Conference and FDPs


IQAC Coordinator


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Ref:SRCE/IQAC/02


21.01.2019

CIRCULAR

A meeting is scheduled for all members of the IQAC on 25.01.2019 (Friday) at 10:00 am in the Seminar Hall. We kindly request the following IQAC representatives to attend the meeting.

IQAC Representatives		
S.NO	NAME	DESIGNATION
1	Dr. S.Padmamal	Principal
2	Mr.B.Saravanan	Assistant Professor & HOD / MECH
3	Mr.R.Sivabalan	Assistant Professor & HOD / CSE
4	Mrs.E.Sharmila	Assistant Professor & HOD / ECE
5	Mr.A.Ayyapan	Assistant Professor & HOD / CIVIL
6	Mr.N.Arunkumar	Assistant Professor & HOD / S&H
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IQAC COMPOSITION MEETING 2018 – 2019

AGENDA


Meeting: 2

Date: 25.01.2019

Time: 10.00 am

Venue: Seminar Hall

- Induction of New Members in IQAC
- Conduct Value added courses and FDP by Departments
- Conduct Graduation Day
- Project work for final year students
- NSS Activity
- Other discussions


IQAC Coordinator


Principal




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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Date: 21.01.2019

Time: 10.00 am

Venue: Seminar Hall

The Principal welcomed the members of IQAC for the Second meeting. The Principal welcomed the IQAC Coordinator, Hod's and senior faculty members. He presented the progress of the institution and the future plans of the committee.

The Committee members discussed about:

Induction of New Members in IQAC: The Chairperson insist IQAC Coordinator to added new internal members in IQAC committee.

Conduct Student Induction Programme and FDP by Departments: The Principal explains the need of introducing the faculties and club and committees available in the college for new entrants. He also suggested the departments conduct faculty Development Programme to up skill themselves with latest technologies.

Conduct Graduation Day: IQAC Coordinator inform all the faculty members about the arrangements of Graduation Ceremony

Project work for final year students: The committee instructed the HOD's to encourage their department students to complete innovative project work.

NSS Activity : The IQAC Coordinator is insist the NSS coordinator to conduct extension and outreach programs

IQAC Coordinator

Principal



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INTERNAL QUALITY ASSURANCE CELL

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Date: 21.01.2019

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Venue: Seminar Hall

Member Present for the meeting:

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14	M.Shakul Hameed	M.Shakul Hameed	External Member	M. Shakul Hameed

IQAC Coordinator

Principal



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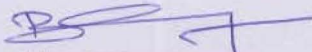
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INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT


Action taken report on the decision taken during the IQAC meeting held on 21.01.2019 is as follows:

Point Discussed	Decision Taken
Student Induction Programme & Faculty Induction Programme	To Conduct Student Induction Programme for the first years and newly recruit teachers.
Induction of new members in IQAC	New Internal members joined in IQAC Committee
Graduation day	Graduation ceremony conducted for the academic year 2015 -2018
Project work for final year students	Final year students completed the project work within the month of March
NSS Activity	Organize NSS Camp nearby villages


IQAC Coordinator


Principal




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